



# Collingwood Primary School



A Self Governing School  
[www.collingwoodschool.net](http://www.collingwoodschool.net)

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Headteacher: Mrs A Buckland-Garnett N.P.Q.H.  
Chair of Governors: Mr K Renton

## Admissions Policy 2019/2020

We welcome all pupils whose parents wish them to attend our high achieving and friendly foundation status school.

Where application exceeds the number of places available, the following criteria will be applied by The Governors, in the order set out below, to decide which children to admit:

1. \*Looked after children or children who were previously looked after but became subject to an adoption, residence or special guardianship order.
2. Children living in the boundary agreed effective from the 2011-2012 academic year.  
(Map available on request from the school office)
3. Children living out of area with a \*\*sibling at the school
4. Children living out of area by distance (measured in a straight line from home to school with the closest being given priority)

Children with statements of special educational need (SEN) are required to be admitted to the school that is named in the statement. Exceptional medical circumstances (supported by medical evidence) may override any of the above. (The fourth criteria will act as a tie-breaker in the event of oversubscription against 1 - 3.)

### **Attendance at Collingwood Pre-School does not guarantee admission to the school.**

All children will be admitted full time during the Autumn term, without reference to ability or aptitude. Most will usually start full time in September but Summer born children will be expected to attend full time by the October half term. Parents can request that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age but not beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted. Parents can request that their child attends part-time until the child reaches compulsory school age. Where entry is deferred, a place will be held for the child.

As term dates vary, the following inclusive dates are used as standard for admission purposes:

Born September 1st - March 31st These pupils are admitted full time in September.

Born April 1st - August 31st These pupils are expected to be admitted full time from September, but can be admitted full time by October half term depending on the child's needs.

Applications must be made in accordance with the co-ordinated scheme operated by Essex Local Authority by the National Closing Date detailed in the Primary Education in Essex booklets which are available from the Local Authority.

Parents refused a place at a preferred school have the right of appeal to an independent appeal panel for a place at any school for which they have applied and been refused a place. Please refer to [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions) for further information.

**All pupils (and their parents and carers), will be offered a thorough induction during the summer term *before* they start full time school. A waiting list will be maintained until January 2020.**

The number of intended admissions for the year commencing September 1st, 2019 will be 45.

*\*A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order will be given first priority in oversubscription criteria ahead of all other applicants in accordance with the School Admissions Code 2012. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided accommodation by a local authority in exercise of the social services functions (as defined in Section 22 (1) of the Children Act 1989)*

*\*\*A relevant sibling is a child who has a brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address who attends the school in any year group excluding the final year. Biological siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.*

