



Collingwood Primary School

Friday 10th July 2020

Dear Collingwood Family member,

We hope that those pupils in EYFS, Year 1 and Year 6, who finished term this week enjoyed their opportunity to ask their new teacher about September and had fun on their last day of term...we certainly enjoyed celebrating with them!



Mrs Rodda and Mrs Macartney after the Year 6, socially distanced waterfight.

Thank you especially to Year 6 parents who adhered to our requests for no streamers etc, we really appreciate your co-operation.

Reminders for children who are taking up the offer to "meet the teacher":

- Wear uniform and bring a filled, named water bottle.
- Bring as little into school as you need. (No book bags, no bags, no PE kit, packed lunch in disposable containers or order a school lunch.)
- Apply once a day suncream before school as we cannot reapply for you.
- Travel by car, bike or on foot and socially distance at the entrance.
- Please be punctual at your allocated gate. We have redeployed staff in order to make this offer to all pupils, who are only able to unlock gates at certain times.

Year 2: Use the Collingwood Road gate in the hedge, (not the main gate) Pupils will "meet the teacher" on **one of** Monday 13th or Thursday 16th July and this will be their last day of term.

Year 3: 3HB Use the side gate at the top of Benbow Drive, onto the playground, 3O Use the car park gate. Pupils will "meet the teacher" on **one of** Monday 13th or Thursday 16th July and this will be their last day of term.

Year 4: Use the side gate at the top of Benbow Drive. Pupils will "meet the teacher" on **one of** Monday 13th or Thursday 16th July and this will be their last day of term.

Year 5: Use the car park gate. Pupils will "meet the teacher" on **one of Monday 13th or Thursday 16th July** and this will be their last day of term.

Critical Worker pupils: (arrive and leave as now) Now that we know bubbles can include the entire class or year group in September, Key worker pupils will be able to spend the whole of their Meet the Teacher day with their new teacher and peers and the 2 key worker groups will merge if less than 15. Their last day will be Friday 17th July. **Please let us know which days your child will be in as we plan to start setting up for September in unused rooms.**

Unfortunately, teachers are not able to make separate video calls to pupils who have not taken up the offer to be in school. All staff are working 5-6 days per week in order to prepare school for September.

How school will look in September

The Government's new guidance for parents on what school will be like in September can be found here <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

Attendance in September: The Government expects **all** pupils to return to school, full time therefore it is important for you to know that attendance will become mandatory again including::

1. parents' duty to secure that their child attends regularly at school schools' responsibilities to record attendance and follow up absence
2. the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

Who should not attend school:

- Anyone who is "extremely clinically vulnerable". **(This is likely to end on 1st August)**
- Anyone displaying symptoms or living with another person showing symptoms.
- Anyone who has been contacted by Track and Trace and told to isolate.
- Anyone awaiting test results. (You need to inform us of any results immediately.)
- Ideally, staff will be the only adults allowed inside the building but any parents or visiting professionals who are required on site, will only be admitted via the main entrance.

If a child or adult shows symptoms:

- Anyone can now be tested <https://www.nhs.uk/conditions/coronavirus-covid-19/> or phone 111
- Anyone with symptoms at school, will be isolated and the adult treating them will put on a face mask and gloves. Parents will be called to collect immediately. We will inform parents as directed, in line with the most current Government guidelines.

Social Distancing at School:

- Whilst waiting, to drop off or collect, please ensure that you socially distance.
- **From September bubbles will consist of a whole year group (25-34 pupils).**
- **Bubbles will remain in their class and not mix so lunchtimes will be staggered and there will be no joint assemblies etc although we will try to have some video contact between classes.**
- Staff attempt to maintain social distancing but may get closer to comfort children if they become distressed or if someone is at risk of harm.
- Although it will be discouraged, pupils automatically touch someone to try to get their attention.
- Each class, other than new EYFS, will sit in rows, facing the same way
- Staff will attempt to talk to individuals from behind where possible.

Equipment and Resources:

- Children will be given their own frequently used equipment eg pens and pencils, which will stay on their desk to minimise sharing.
- Sharing of other equipment will be limited to children in the same bubbles eg reading books, toys, maths equipment, P.E. Equipment etc or will be cleaned between different bubbles.
- Bringing in items from home is discouraged so messages home and homework etc is likely to be online. **THERE WILL BE MORE DETAILS IN NEXT WEEKS NEWSLETTER.**

Adaptation to our Behaviour Policy: *(We have still not used this once...our pupils are amazing!)*

We are fully aware that most children are likely to forget to socially distance at some point. If children **INTENTIONALLY** do not adhere to social distancing, we will continue to use our yellow, orange card system as children already understand this. We will follow this procedure:

1. remind your child this is a rule to keep everyone safe.
2. speak to you in front of your child
3. issue a yellow card (Your child will lose 2 privileges at school - please show your disappointment)
4. issue an orange card (Your child will lose 4 privileges at school - please show your disappointment)
5. Your offer of on site schooling will be withdrawn due to unsafe behaviour towards others.

PPE and Cleaning:

- Staff and pupils will not routinely wear face coverings. Removing face coverings inappropriately actually increases chances of transmission. **Any children wearing face coverings will need to remove them, themselves, before entering the building. Please take them home with you.**
- Regular hand washing and "catch it, bin it, kill it," is encouraged throughout the day.

- Children are encouraged to share their fears about the virus and experiences during lockdown.
- Staff wipe surfaces, handles, light switches etc regularly and cleaners clean classrooms each evening. Children are encouraged to clean some of their own belongings and are taught why this is important.

School Meals:

- Our kitchen is up and running as normal and has been since March.
- If you wish to apply for free school meals, see www.gov.uk/apply-free-school-meals. Contact us if you have any questions about free school meals, vouchers or the food bank especially if your financial situation has recently changed, on 01245 322258.

Safeguarding: Please contact myself or Mrs Minister as Designated Safeguarding Leads, or any teacher if you are concerned about a child's safety or phone 999 in an emergency. Our updated Safeguarding and Child Protection policies are on the school website.

www.collingwoodschool.net

It has been really lovely to have the children back and be able to chat with some of you this week. Thank you again for all your positive feedback...it has been overwhelming!
Mrs Buckland-Garnett

Support from other Agencies

Barnardo's 'See Hear Respond' service: a service provided across England by Barnardo's and other national and local community-based organisations in response to the coronavirus (COVID-19) outbreak. Created to help children and young people who are experiencing harm during this period by providing support to those who are not being seen by social care or other key agencies. The aim is to reduce the likelihood of harm and ensure other support and protective networks are in place using:

- Online digital support, including advice and information, online counselling and a telephone helpline.
- face to face interventions, such as support for groups at risk outside the home and one to one support
- reintegration into education, including assessments and the delivery of support pathways back to education

See Hear Respond accept referrals from any source either through the Freephone number 0800 151 7015 and via the [online referral hub](#).

The Essex Family Support Service is available to families who are not already receiving support from specialist and statutory services. The aim is to support families to develop positive relationships, reduce risky behaviours, connect with peers and communities and resolve conflict. Families can self-refer <https://www.livewellcampaign.co.uk/essex-family-support-service/>

Parenting Together: Families can self-refer if they feel in need of support in resolving or managing conflict in their relationships. <https://www.parentingtogethersupportprogramme.org.uk/spring-2020/essex/current-services-in-essex>

The Children's Society website has some excellent information for parents regarding signs of **exploitation by gangs** <https://www.childrenssociety.org.uk/what-is-county-line>

The **NSPCC** has some useful information about **grooming** on its website, including the signs, effects and how to report it. <https://www.nspcc.org.uk/what-is-child-abuse/types-of-abuse/grooming/>

If you or your child inadvertently accesses **sexual abuse material online** it can be reported using the [Internet Watch Foundation website](#).

If you are struggling with **home learning**, need help with a topic or subject, creating a routine, **dealing with behaviour** or managing the learning of several children this national parent helpline *is open six days a week and covers all areas of the curriculum across all phases of education. 0330 313 9162 (calls charged at local rate).*

Compass 24/7 Domestic Abuse helpline - 0330 333 7 444 providing information, advice and guidance to anyone who has concerns about family, friends or themselves who may be victims of Domestic Abuse

Educational Psychology Service Parent Helpline (Essex) 01245 433293 Mondays and Wednesday 1pm - 5pm (during term time)