



Collingwood Primary School

Friday 17th July 2020

Dear Collingwood Family member,

We hope that pupils in Years 2, 3, 4 and 5, who came in this week enjoyed their opportunity to ask their new teacher about September and had fun on their last day of term. As you know, we felt this was really important in terms of reducing anxiety for pupils outside of the government's prescribed eligible year groups and from the huge turnout, it appears that most of you agree!



Make sure that you take a look at the sports day page tonight...there is a brand new video (links on each class page) and the winners will be announced at the end!

Well, this has definitely been the strangest and most challenging academic year of my 14 years at Collingwood! Thank you for your positive feedback and your generous gifts. I could not be more proud of Collingwood staff and have told them that our pupils are so lucky to have such a wonderful team around them. **If you really think that we have done a good job, please tell Ofsted here [Give your views](#)**

It has been really lovely to have the children back and be able to chat with some of you this week. I think staff were just as excited as the children were. Thank you again for all your positive feedback...it has been absolutely overwhelming!

All that remains is for me to wish you all a lovely summer, try to do something nice, stay well, keep safe but have fun.

Mrs Buckland-Garnett

How school will look in September

The Government's new guidance for parents on what school will be like in September can be found here <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

Our Co-vid 19 Risk Assessment is available on request.

Drop off and collection in September:

Children's first day back at school will be Thursday 3rd September. To enable social distancing, we will continue to collect and drop off pupils at gates. Children will still get the same amount of teaching time, we have reduced lunchtime by 15 minutes. These are:

E.Y.F.S. Use the main entrance and turn left through the metal gate. Entrance via classroom door.
Arrive 8:50am Collected 3:05pm

Year 1P: Use the Collingwood Road gate in the hedge, (not the main gate) Arrive 9.00. Collected 3.15 (15 mins shorter lunch break)

Year 2HB: Use the side gate at the top of Benbow Drive, onto the playground. Arrive 9.00. Collected 3.15 (15 mins shorter lunch break)

Year 3CD: Use the Collingwood Road gate in the hedge, (not the main gate) Arrive 8:50am Collected 3:05pm (15 mins shorter lunch break)

Year 4OK: Use the car park gate. Arrive 9.00. Collected 3.15 (15 mins shorter lunch break)

Year 4MD: Use the side gate at the top of Benbow Drive, onto the playground. Arrive 9.10. Collected 3.25 (15 mins shorter lunch break)

Year 5H: Use the side gate at the top of Benbow Drive, onto the playground. Arrive 8:50am Collected 3:05pm (15 mins shorter lunch break)

Year 6O: Use the car park gate. Arrive 8:50am Collected 3.05pm (15 mins shorter lunch break)

What to bring/not bring to school in September

- Uniform please but no ties and trainers or non slip shoes are allowed.
- On PE Day only, pupils should wear PE Kit to school and stay in this all day. (white round necked t-shirt with black shorts/joggers/leggings/school jumper or black zip up or hoodie/plimsolls or trainers). This will keep cloakrooms free of clutter. PE Days: EYFS and Yrs 1 and 2: Wednesdays, Yrs 3 and 4: Thursdays and Yrs 5 and 6 Tuesdays.
- A named, navy, rectangular book bag (as it fits in a tray) **only** allowed in school containing a reading book. (with any keyrings etc removed so that it fits in a tray) No rucksacks or PE kits or pencil cases. (These will be left outside the building if children bring them)
- Water bottle and a named lunchbox is allowed but make sure your child can undo their own food packaging and remember an ice pack. All belongings to be kept on/under desk or in tray with coats on chairs.
- Children should not wear masks in school as they can be frightening to younger children and all pupils will remain with their own bubble to limit transmission - masks should be removed by parents before entering the playground and be taken home. Staff will only wear PPE if someone is unwell.

The school day

- Lunchtime will be 45 mins long so that we can stagger start and finish times. School Lunches can be ordered on the day at registration, and will be eaten at the same time as packed lunches. Younger children will eat in a hall and older children will eat in class. Lunchtimes will start at 11:45 for pupils in EYFS and the eldest children should be able to eat by 12:35 but we will not know exactly until we try, as bubbles cannot eat together and cleaning needs to take place in between each sitting.
- There will be several additional 15-20 minute slots for adult led outside physical activity every day.
- Children will not leave class other than to go outside with an adult and for lunch if in a hall.
- There will be no gatherings of more than one bubble ie no playtime, no assemblies, no performances, no Christmas Fayre. We will attempt some of this virtually.

Communication between home and school

- We plan to devise electronic versions of Communication books, Homework Folders and star charts...we will let you know more when we have worked out how to do this!
- Please continue to communicate with your child's class teacher by email but understand that they will be taking a well deserved rest during the summer holidays. (all teacher emails are first initialsurname@collingwood.essex.sch.uk)
- Staff keep mobile phones with them and use them to communicate with each other as we are not able to walk from one classroom to another.

Adapting the curriculum in response to Covid closure

We are awaiting information on Catch-up Funding.

As a result of necessary school closure, the children have missed a significant period of time in their education in 2020. We intend to adapt our curriculum coverage during 2020-21, and possibly beyond, to ensure that:

- In each unit of study, children first secure the learning they have missed to provide a good foundation for their new, age related progress.
- Over time, pupils recover to their full, age related attainment levels.

We will achieve this by:

- Ensuring continuing engagement and enjoyment in children's learning leading to high quality learning.
- Continuing to support children's personal, social and emotional development for the stage they are at, to help them grow good learning behaviours.
- Providing extra focus on core knowledge, skills and understanding in each subject and reducing the frequency of some wider coverage.
- Extending the length of study in some units to allow children time to secure missed steps before moving.

Children will continue to be encouraged to share their fears about the virus and experiences during lockdown. We will be using the film "Inside Out" to do this during the first 3 weeks.

Attendance in September:

The Government expects **all** pupils to return to school, full time therefore it is important for you to know that attendance will become mandatory again

Who should not attend school:

- Anyone who is "extremely clinically vulnerable". (**This is likely to end on 1st August**)
- Anyone displaying symptoms or living with another person showing symptoms.
- Anyone who has been contacted by Track and Trace and told to isolate.
- Anyone awaiting test results. (You need to inform us of any results immediately.)
- Ideally, staff will be the only adults allowed inside the building but any parents or visiting professionals who are required on site, will only be admitted via the main entrance.

Social Distancing at School:

- Whilst waiting, to drop off or collect, please ensure that you socially distance.
- Bubbles will consist of a whole year group (25-34 pupils).
- We have reduced the number of bubbles each staff member is part of but some will have to work in more than one in order to deliver the curriculum for pupils with SEN. The government recognises that *"It will not be possible when working with many pupils who have complex needs or who need close contact care. These pupils' educational and care support should be provided as normal."*
- Staff attempt to maintain social distancing but may get closer to comfort children if they become distressed or if someone is at risk of harm.
- Although it will be discouraged, pupils automatically touch someone to try to get their attention.
- Each class, other than new EYFS, will sit in rows, facing the same way - this is "as far apart as possible" and will not be 2m if all of the children are in the room.
- Staff will attempt to talk to individuals from behind where possible.

Equipment and Resources:

- Pupils other than EYFS and Year 1 have their own set of frequently used equipment which stays on their desk eg pens, pencils, water bottle, own books, etc but will share equipment with children in their own bubble eg reading books, maths equipment and toys.
- Large outside play equipment and PE equipment will be used for one whole week by each bubble during their outside times and left untouched over the weekend or be cleaned ready for the next bubble.

PPE and Cleaning:

- Regular hand washing and "catch it, bin it, kill it," is encouraged throughout the day.
- Staff wipe surfaces, handles, light switches etc regularly and cleaners clean classrooms each evening. Children are encouraged to clean some of their own belongings and are taught why this is important.

7 'til 7 Club News!

7 til 7 club is planning to open but as pupils will attend from different bubbles, we will have to seat children, in rows, 2m apart which means we will only be able to accommodate a maximum of 10 pupils (plus siblings). **Any child who is unable to sit in their allocated place will have their place withdrawn for the safety of other pupils and staff.** We have contacted regular users but suggest you book places as soon as possible as these will be allocated on a first come, first served basis. Mrs Chettur and Mrs Budd are working their normal hours if you need to book a place and can be phoned or texted on 07407449408. They will confirm if you have a place directly with you. Please remember that our cancellation policy, if you no longer require your child/dren to attend 7 til 7 club is one month's written notice. If cancelling the child/dren's place on the day they are due to attend due to illness or any other reason then fees will still have to be paid.

Support from other Agencies

FREE interactive courses for parents, carers, grandparents etc. on issues such as anxiety & building resilience, surviving the summer holidays, sibling rivalry, sending your child back to school, family mindfulness, emotional wellbeing and more! <https://aclessex.com/community-family-learning-online/>

The Essex Family Support Service is available to families who are not already receiving support from specialist and statutory services, to develop positive relationships, reduce risky behaviours, connect with peers and communities and resolve conflict. Families can self-refer <https://www.livewellcampaign.co.uk/essex-family-support-service/>

Parenting Together: Families can self-refer if they feel in need of support in resolving or managing conflict in their relationships <https://www.parentingtogethersupportprogramme.org.uk/spring-2020/essex/current-services-in-essex>

The Children's Society website has some excellent information for parents regarding signs of **exploitation by gangs** <https://www.childrenssociety.org.uk/what-is-county-line>

The **NSPCC** has some useful information about **grooming** on its website, including the signs, effects and how to report it <https://www.nspcc.org.uk/what-is-child-abuse/types-of-abuse/grooming/>

If you or your child inadvertently accesses **sexual abuse material online** it can be reported using the [Internet Watch Foundation website](#).

Compass 24/7 Domestic Abuse helpline - 0330 333 7 444 providing information, advice and guidance to anyone who has concerns about family, friends or themselves who may be victims of Domestic Abuse

Educational Psychology Service Parent Helpline (Essex) 01245 433293 Mondays and Wednesday 1pm - 5pm (during term time)

Barnardo's 'See Hear Respond' service: a service provided by Barnardo's and other national and local community-based organisations in response to the coronavirus (COVID-19) outbreak. Created to help children and young people who are experiencing harm during this period by providing support to those who are not being seen by social care or other key agencies. The aim is to reduce the likelihood of harm and ensure other support and protective networks are in place using:

- Online digital support, including advice and information, online counselling and a 1
- face to face interventions, such as support for groups at risk outside the home (
- support
- reintegration into education, including assessments and the delivery of support education

See Hear Respond accept referrals from any source either through the Freephone number 0800 151 7015 and via the [online referral hub](#).